



HSE NEWS

WORKING FOR YOU TO KEEP YOU SAFE

Latest HSE Statistics YTD

| | 2014 | 2015 |
|--|------|------|
| Workplace fatalities | 0 | 0 |
| Non-work related fatalities | 0 | 0 |
| Non-accidental deaths (NADs) | 0 | 0 |
| Lost Time Injuries (LTIs) | 0 | 0 |
| All injuries (excluding first aid cases) | 0 | 0 |
| Motor Vehicle Incidents (MVIs) | 0 | 0 |
| Roll over - MVIs | 0 | 0 |
| Serious MVIs | 0 | 0 |
| Lost Time Injury Frequency (LTIF) | 0 | 0 |

Life Saving Rules Violations

| YTD | 2015 |
|--------------------------|------|
| Journey management | 0 |
| Speeding/GSM | 0 |
| Seatbelts | 0 |
| Overriding safety device | 0 |
| Working at heights | 0 |
| Permit | 0 |
| Confined space | 0 |
| Lock out tag out | 0 |
| Drugs and alcohol | 0 |
| Gas testing | 0 |
| Smoking | 0 |
| Suspended Load | 0 |

Vehicle Class A/B Defect

| YTD | 2015 |
|---------|------|
| Class A | 0 |
| Class B | 0 |

HSE TIP

HSE Competence - As an assessor ensure that the individual is actually ready for the assessment and agree the date of the assessment.

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Important News

| Section 3: Organisation, responsibilities, resources, standards and training | | | |
|---|--|--|---|
| Organisation - Commitment and Communication: Item 3 [i] | | | |
| None | Periodic HSE meetings for special operators only | HSE meetings performed on a regular basis at management and supervisor level | In addition to C, or are assigned for national basis. |
| ⊙ | ○ | ○ | ○ |
| Competence and Training of manager/supervisors/ senior site staff/HSE Advisers Item 3 [ii] | | | |
| specialized staff training | HSE training assigned to a specific person on location | HSE training applied to management but not comprehensively covered | HSE training all relevant respect |
| ⊙ | ○ | ○ | ○ |
| Competence and General HSE training: Item 3 [iii] [a]-[d] | | | |
| training programme | Verbal instruction on company procedures only | Employee handbook provided and supervisor outlines, explains and demonstrates new employee's job | All un follow new inc ei |
| ⊙ | ○ | ○ | ○ |
| Additional training and additional training for HSE qualified staff: items 3 [iv] [a], [b] and [c] | | | |
| training established | On-site basic training conducted occasionally | HSE training is given for specialized operations, but routine conducted | |

The role of managing HSE in contracts towards achieving Goal Zero is highly significant since the work by the contractors account for more than 90% of PDO's total exposure hours. Most of the exposure hours are of a high or medium, HSE risk, in nature. During 2006-2014, contractors accounted for 97% of all incidents, 94% of all work related LTIs and most of work related fatalities.



The management of HSE in contracts, therefore, is a critical element in saving lives at work and improving the HSE performance of PDO. PDO continues to focus on improving critical HSE areas of business through:

- Contract Holder-ship, including HSE competence of contract staff,
- Contractor HSE Selection, commonly known as evaluation or Banding
- Enhancing CEO Roles through assurance processes (Letter of Assurance, LOA)

What You Need to Know

HSE Competence:

Contract Holder-ship-Competence is key to consistent management of HSE in contracts. PDO strives, through a Competence Assurance framework, to ensure that Contract staff is knowledgeable in the contract process. HSE workshops are conducted and the sessions are mandatory for contract staff.

HSE Workshops:

The PDO HSE workshops have been developed to address, Organisation, Responsibilities, Resources and HSE Requirements; HSE Risk Management Framework; HEMP for Significant Risks and HSE Cases, Integrate HSE into Business Plans and Procedures

Letter of Assurance:

Letter of Assurance (LOA) This is a WEB based letter sent to all contractors in February each year. The Contractor Senior Management is required to respond formerly to a simple questionnaire with focus on the implementation of the Contractor HSE management system.



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HSE Advice Note

Key Contract Documents

MSE is the owner of important documents related to the HSE in Contracts process. PDO staff is referred to the Procedure PR1171 Part 1 as this includes details of all the requirements for HSE management across the phases of contract from planning to close out. Contractors can learn about the contract HSE requirements by referring to PR1171 Part II

C-09 (GU-140) This is one of the most important documents in the contracting process. The C-09 details the HSE requirements against a specific scope of work. The contract staff, together with MSE12 team, use the Guidance document (GU) 140 and by completing the guidance document the C-09 is produced.

BANDING - Contractor HSE Selection commonly known as evaluation or Banding. HSE Banding is an established process and presents a 'Go' or 'No-Go' report as part of the technical evaluation of contractors. The process includes the evaluation of the HSE Management system. All contractors managing a medium or High Risk Contract will be evaluated. The results will provide a Green, Amber or Red. The evaluation process is designed to measure the Health and Safety Management System (HSEMS) of any company from a New Start to a developed organisation.

If anyone requires advice regarding HSE Documents, C-09 development, Risk Assessment of a Contract or other HSE contract related items then contact MSE12

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Assessing the Contractor Capability

Mapping Risk in Contract

| Severity | CONSEQUENCE | | | | INCREASING LIKELIHOOD | | | | |
|----------|-----------------------------|------------------|------------------|----------------------|---------------------------------|---------------------------|---|--|---|
| | People | Assets | Environment | Reputation | A Never heard of in industry | B Heard of in industry | C Incident has occurred in our Company | D Happens several times per year in our Company | E Happens several times per year in a location |
| 0 | No health effect/injury | No damage | No effect | No impact | Blue | Blue | Blue | Blue | Blue |
| 1 | Slight health effect/injury | Slight damage | Slight effect | Slight impact | Blue | Blue | Blue | Blue | Blue |
| 2 | Minor health effect/injury | Minor damage | Minor effect | Limited impact | Blue | Blue | Blue | Blue | Blue |
| 3 | Major health effect/injury | Localised damage | Localised effect | Considerable impact | Blue | Blue | Blue | Blue | Blue |
| 4 | PTD or 1 to 3 fatalities | Major damage | Major effect | National impact | Blue | Blue | Blue | Blue | Blue |
| 5 | Multiple fatalities | Extensive damage | Massive effect | International impact | Blue | Blue | Blue | Blue | Blue |